



*"To protect, enhance, and support Butte County natural resources and agriculture by working with willing landowners and citizens through education, land management, and on-the-ground projects."*

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**BOARD OF DIRECTORS Minutes**

**Date: Tuesday, April 20, 2021 Time:  
9:00 AM**

**Location: No physical location**

**NOTICE OF TEMPORARY PROCEDURES FOR BOARD OF DIRECTORS MEETING:** Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings

in response to the COVID-19 pandemic, the Butte County Resource Conservation District will be closing the June 18, 2020 Board of Directors Meeting to members of the public and nonessential District staff. Additionally, members of the Board of Directors are allowed to attend the meeting via teleconference and to the same extent as if they were present.

Members of the public are encouraged to participate in the Board meeting in the following ways :

**1. Remote Viewing**

<https://zoom.us/j/321411651> (Meeting ID: 321 411 651) OR use  
One tap mobile: +16699006833, then enter 321411651#

**2. Public Comment**

Public Comment can also be submitted anytime via email at [bcr@dcarcd.org](mailto:bcr@dcarcd.org) . Every effort will be made to provide Board Members with your comments before the agenda item is heard. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting

**1. CALL TO ORDER – DaveLee, President**

- i. Meeting was called to order by David Lee, Chairman at 9:03 AM
- ii. Present at the meeting (Directors) David Lee, Colleen Hatfield, Allen Harthorn, [John Christofferson](#) (Staff) Thad Walker (Guests) no guests were present.

**2. WELCOME AND INTRODUCTIONS**

**3. REVISIONS TO AGENDA** (only emergency situations requiring the need to take immediate actions may be added as action items pursuant to Gov. code 549954.2(b))

- i. No revisions were made to the agenda

**4. PUBLIC COMMENT (on non action items)**

- i. No members of the public were present

(1) (3 min. limit per speaker/topic, 15 minutes/person/meeting total) (2) Public comment is encouraged. Any member of the public may address the Board with any comment related to the Resource Conservation District's areas of concern. However, no action can be taken by the Board on such items at this current meeting. The Board may direct staff to agendaize such items for consideration at a future meeting. (3) \*Please note that all action items will have time set aside for public comment prior to the vote occurring. After a

*motion*

*is made and seconded by two BCRCB Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then Chair will open up the item for brief public comment limited to 2 minutes/person. After the public comment period closes a vote will be held.*

**5. CONSENT AGENDA:** Project Updates (see board packet).

**6. ACTION ITEMS –**

Dave Lee, President

- a. Review and approval of the minutes of the BOD meeting held 2/16/2021
  - i. Director Christoperson made the motion to approve the minutes
  - ii. Director Hatfield made a second
  - iii. Director Hatfield, Christofferson, and Lee voted to approve, Director Harthorn abstained
- b. Review and approval of the minutes of the BOD meeting held 3/16/2021
  - i. Director Christofferson made a motion to approve the minutes
  - ii. Director Harthorn made a second
  - iii. Director Harthorn, Lee, Hatfield, and Harthorn voted to approve
- c. Review and approval of the minutes of the BOD Special Meeting held 3/24/2021
  - i. Director Christofferson made a motion to approve
  - ii. Director Harthorn made a second
  - iii. Director Harthorn, Lee, Hatfield, and Christofferson voted to approve
- d. Review and approval of accounts payable and financials- Colleen Hatfield
  - i. Director Hatfield reviewed the account payable
  - ii. Director Christofferson asked about audit progress, Director Hatfield commented that she was getting the firm addition information they had requested.
  - iii. Director Christofferson made a motion to approve the financials and accounts payable
  - iv. Director Harthorn made a second
  - v. Director Harthorn, Hatfield, Lee, and Christofferson voted to approve
- e. Telework Policy/ Staff Stipend for Phone and Computer -Thad Walker/ Colleen Hatfield
  - i. Thad Walker provided an update on stipend, will have Allevery add to paychecks but will be taxed as income
- f. LAFCO Election of a Special District Regular “Non-Enterprise” Member and an Alternate, ballot -Thad Walker
  - i. Director Hatfield mad a motion to table this item
  - ii. Director Harthorn made a second
  - iii. Director Harthorn, Hatfield, Christofferson, and Lee voted to approve
- g. Agreement with NRCS for Office and Vehicle- Thad Walker
  - i. Walker provided update about agreement, NRCS will continue to

- provide office space and vehicles to BCRC
  - ii. Director Harthorn made a motion to approve the agreement with NRCS
  - iii. Director Christofferson made a second
  - iv. Director Christofferson, Harthorn, Lee, and Hatfield voted to approve
- h. Agreement with Evan Watson for Forestry Assistance NRCS/ AFF- Thad Walker
  - i. Walker provided an update on the need for additional Forestry assistance and provided some background on Watson
  - ii. Director Christofferson wanted to see the mileage limited to travel within Butte County to limit contractor commuting from a long distance
  - iii. Director Christofferson made a motion to approve the agreement with Evan Watson for Forestry technical service
  - iv. Director Harthorn made a second
  - v. Director Harthorn, Hatfield, Lee, and Christofferson voted to approve
- i. Resolution to support Wildlife Conservation Board, Stream Flow Enhancement Grant for Butte Creek House Meadow Restoration Project- Thad Walker
  - i. Walker provided an overview of the WCB Prop 1 grant for Butte Creek House
  - ii. Director Christofferson made a motion to approve the resolution
  - iii. Director Harthorn made a second
  - iv. Director Harthorn, Lee, Hatfield and Christofferson voted to approve
- j. Agreement with Trail Labs for Colby Mountain Recreation Project, Trail Layout- Thad Walker
  - i. Walker provided an overview of the project and agreement
  - ii. Director Christofferson requested to add “contractor is responsible for housing”
  - iii. Director Hatfield made a motion with the changes to approve the agreement with Trail Labs
  - iv. Director Christofferson made a second
  - v. Director Christofferson, Hatfield, Lee, and Harthorn voted to approve
- k. Vote to sign request for 2nd advance for grant SNC-929 -Wolfy Rougle or Thad Walker
  - i. Walker provided an overview of the project and how the grant advance would be utilized
  - ii. Director Hatfield made a motion to request the advance from SNC
  - iii. Director Christofferson made a second
  - iv. Director Christofferson, Hatfield, Lee and Harthorn all voted to approve
- l. Resolution to apply for Concow Resilience Project - Implementation funding (SNC Directed Grant #1312)- Wolfy Rougle or Thad Walker
  - i. Walker provided an overview of the project and how the grant fund would be utilized
  - ii. Director Hatfield made a motion to approve the resolution to apply for

- the SNC Directed Grant
  - iii. Director Harthorn made a second
  - iv. Director Harthorn, Hatfield, Lee and Christofferson approved the resolution
- m. Agreement with Cal Recycle for Lower Wyandotte Farm and Ranch Waste Cleanup- Thad Walker
  - i. Walker provided an overview of the Cal Recycle project on Lower Wyandotte Road and budget
  - ii. Director Hatfield made a motion to approve the agreement with Cal Recycle
  - iii. Director Harthorn made a second
  - iv. Director Harthorn, Hatfield, Lee and Christofferson approved the agreement
- n. Next Board of Directors Meeting: Tuesday, May 18, 2021
  - i. Director Lee was not able to make the May 18th date
  - ii. Through discussion of the Directors the May meeting will be moved until Tuesday, May 25th

**6) RCD PROJECTS AND PROGRAMS**

- a) Update – See staff updates in BOD packet

Walker provided some additional project updates about Colby Mountain project kick-off, Resolution and Ordinance for May meeting and public notice process

**7) PARTNERS’ REPORTS ( 5 minute limit per group)**

- a) Natural Resource Conservation Service (NRCS) b) Butte County departments
- c) Community groups and agencies

No partners were present

**8) CLOSED SESSION – Directors only**

- a) Personnel Discussion
  - i. Salary and benefits were discussed for Restoration Forester position.
  - ii. Director Hatfield made a motion to offer the Forestry position to applicant
  - iii. Director Harthorn made a second
  - iv. Director Harthorn, Hatfield, Lee, and Christofferson approved

**9) BOARD OF DIRECTORS REPORTS**

- a) Butte County RCD Directors and Associate Directors are welcome to report

No Directors reported

**10)ADJOURNMENT**

Director Lee Adjourned the meeting at 10:00 AM

***NOTE:** The Butte County Resources Conservation District (BCRCD) distributes its Board meeting agendas electronically at least 24 hours in advance of meetings. If you would like to be added to, or removed from, the email list, please notify the Butte County RCD at (530) 534-0112, ext. 122 or by email to: [bcrcd@carcd.org](mailto:bcrcd@carcd.org). The BCRCD also publicly posts notice and agenda of meetings 72 hours in advance of meetings at the Butte County RCD office located at 150 Chuck Yeager Way, Suite A, Oroville, CA. **Reasonable Accommodations:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Butte County RCD Manager at (530) 534-0112, ext. 122.*

*Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion is made and seconded by two BCRCD Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then the Chair will open up the item for brief public comment limited to 2 minutes per person. After the public comment period closes, a vote will be held*