

**BOARD OF DIRECTORS MEETING MINUTES****Date: Thursday July 18th, 2019****Time: 9:00 AM****Location:** 202 Mira Loma Dr., Klamath Conference Room, Oroville, CA 95965

- 1) **CALL TO ORDER** – Dave Lee, President; 9:06 am
- 2) **WELCOME AND INTRODUCTIONS** – Dave Lee, President; John Christofferson and Allen Harthorn, Board members; Tim Keeseey, Thad Walker, and Wolfy Rougle, staff; Dan Taverner, district conservationist.
- 3) **REVISIONS TO AGENDA** (only emergency situations requiring the need to take immediate
  - i) actions may be added as action items pursuant to Gov. code 549954.2(b))
- 4) **PUBLIC COMMENT (on non-action items)**
  - (1) (3 min. limit per speaker/topic, 15 minutes/person/meeting total)
  - (2) *Public comment is encouraged. Any member of the public may address the Board with any comment related to the Resource Conservation District's areas of concern. However, no action can be taken by the Board on such items at this current meeting. The Board may direct staff to agendaize such items for consideration at a future meeting.*
  - (3) *\*Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion is made and seconded by two BCRCD Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then Chair will open up the item for brief public comment limited to 2 minutes/person. After the public comment period closes a vote will be held.*

Dan Taverner reported that Amanda Chaney, the new RCD engineer, is working out well and seems to need less training than the previous engineer. RCD noted NRCS is doing a good job of providing mentorship for her. She seems to be interested in many other aspects of work outside of irrigation and is working on NAQI and road surveys too.
- 5) **ACTION ITEMS** – Dave Lee, President
  - a) Review and approval of the minutes of the Regular meeting held June 20, 2019 - John moved to approve, Allen seconded, minutes approved.
  - b) Review and Approve Outstanding Bills – John moved to pay bills as listed, Allen seconded, motion passed
  - c) Audit – RFP – Thad called a local firm, Holly B Pladsen (sp?), who specializes in special district audits, and asked her what she looks for in an audit RFP. She said keeping it simple and concise (below 7 pages – ours is 6) is important, as well as accurately discussing any federal funds as well as any request for a peer review report. The RCD's RFP currently meets all her criteria, plus it provides a flexible timeline for higher-complexity audits, which is attractive to auditors. Holly noted there are only 4 auditors in Chico who audit special districts. Discussion: The board felt the RFP is sufficient now and it's time to send it out to the list of auditors Colleen has identified over the last few months. The only change needed is the due date for proposals;

the Board suggested the new due date be **August 31<sup>st</sup>**. The RFP will be advertised in accordance with the RCD's procurement policy.

- d) LAFCO Election – Director Christofferson – LAFCO needs a new at-large member for its board. Each of LAFCO's 30 districts can vote for the nominees. However, the election can't proceed without a quorum of member districts, and the election has failed to achieve a quorum 4 times. The two candidates are longtime Chico and Oroville city manager Tom Lando and Town of Paradise planner Alan [MacGreehan \(sp?\)](#). It is also possible to write in a candidate. John moved to cast the RCD's vote for Tom Lando; Allen seconded; motion passed.
- e) Northern CA Land Trust Letter of Support – Tim Keesey. John moved to sign the letter; Allen seconded and expressed the hope NCLT would inform RCD about the outcome of the grant and what opportunities develop out of it. Motion passed and Tim said he would ask to see NCLT's final grant application.
- f) Line of Credit or Credit Card – John moved to move this to the next meeting, Aug. 15<sup>th</sup>; Allen seconded, motion passed.
- g) BCRC D Landowner Access Agreement, review/ approve – Thad Walker – Agreement was *comprehensively* reviewed by an attorney in the County Counsel's office, who provided numerous comments. Among other things, she stated that the contract cannot confer rights or obligations on PWA by name but *\*can\** confer them on "all BCRC D's contractors, agents, etc.". Thad gave the Board a new version of the agreement with all the attorney's changes accepted. John moved to accept the landowner access agreement with all County Counsel changes. Allen seconded, motion passed; John will send thank-you note to County Counsel office.
- h) Dixie Road/Camp Fire CEQA Notice – Tim Keesey – Turned out to be more complicated than expected, due to need for 1600 permits and possible NEPA exposure (it runs across federal land). Staff asked to bring the matter back next month.
- i) Konkow Maidu Letter of Support – Wolfy Rouble provided 2 versions of a possible letter of support. One mentioned that RCD is theoretically willing to assist with CEQA on the project if it is funded (without committing the RCD); the other simply extolled the project's merits. KMCPA had asked RCD for a letter that proves KMCPA has discussed CEQA with the RCD, as CEQA is a project deliverable and the funder will want to see KMCPA has done some research in advance. However, RCD does not want it to seem as though the only reason RCD supports the projects is because it might present a fee-for-service CEQA opportunity. Allen motioned that Dave sign the longer version of the letter, which includes some discussion of RCD's willingness to assist with CEQA. John seconded, motion passed.
- j) ATV and Trailer excess property – Allen has started the process of preparing an advertisement. Board decided to extend the deadline for bids from July 30<sup>th</sup> to Aug 31<sup>st</sup>. Advertisement should be posted on Craigslist, Facebook, and RCD website.
- k) SNAP/Americorps Member for BCRC D – Thad Walker. RCD's application was accepted and [Americorps will hold interviews for potential candidates next month. \(true?\)](#).
- l) Next meeting date August 15<sup>th</sup>, 2019 at 202 Mira Loma Drive Oroville at 9:00am.
- m) September meeting - Normally scheduled for Sept. 19<sup>th</sup>, it can't be held then due to conflict w/ Feather River Ranger District Collaborative meeting RCD will be playing a large role in; therefore, Sept. meeting will tentatively be moved up to Sept. 12<sup>th</sup>, pending Colleen's availability.

## 6) RCD PROJECTS AND PROGRAMS

- a) Update – Thad Walker - Thad shared the Sac Valley Durable Collaboration draft MOU for board members' information. Powellton Rd: Bids will open on the 23<sup>rd</sup> of this month for contractors; County is handling the bid process. Bids are expected to be around \$250,000. Thad reported on Tuesday's meeting with FRRD IDT to discuss Granite Basin and Table 2 wrap-up. Thad and Tim will meet again tomorrow, this time with County engineers and Clay Davis, to discuss the ML3 to ML2 conversion process. Other Granite Basin news: USFS also wants some old, non-used roads taken off the MVUM, and submitted a comment to this effect during scoping; this does not require any groundwork or engineering surveys but does require a quick

visual survey by RCD staff to make sure the roads really are non-usable. Finally, staff is developing an MOU with Tehama County Mobile Irrigation Lab for SWEEP.

- b) Update – Tim Keesey – Tim will be on vacation without cell/email coverage July 26-Aug 1<sup>st</sup>.
- c) Update – Wolfy Rouble – Wolfy reported that SNC has gotten back to RCD about the Concow Reforestation grant. Staff originally wrote it for \$155,000 because SNC would not tell us how much money was left in Prop 84 funds but SNC hinted it might be \$150,000. Now they have revealed the true amount available: \$63,998. The good news is, they want RCD to use it all up. They asked RCD to strip down the project to fit inside that amount, which staff thinks we can do by scrapping the private-lands portion and just doing the NEPA for the Forest Service’s experimental reforestation plots. Board agreed staff should go ahead with the proposal because RCD staff time would be the bulk of the grant, plus RCD would also get 15% indirect.

Wolfy also reported that she had discussed the Carbon Farming Hub grants with funder and had learned that an RCD that doesn’t want to be a Hub but still wants to retain carbon farm project autonomy (i.e., us) doesn’t have to do anything at this time.

New hires update: Wolfy noted a resume had come in from Melina Watts of Glenn County RCD a couple days ago, but that Wolfy will re-forward it to the board because some links got cut off the first time she forwarded it. Wolfy asked if any botanists have been hired yet and Board said not yet.

- d) **Funding opportunities – None were discussed**
- e) Other Projects – John said we received a request from the secretary of the board of supervisors requesting Policies and Procedures and other documents; RCD responded that its P&Ps are still under review. John noted RCD will need to review the next section of P&Ps, i.e., adapt Section 3 of Honey Lake RCD Operating Procedures. This will be put on agenda for next month’s meeting

#### 7) **PARTNERS’ REPORTS (5 minute limit per group)**

- a) Natural Resource Conservation Service (NRCS) – see beginning of meeting
- b) Butte County departments – none present
- c) Community groups and agencies – none present

#### 8) **CLOSED SESSION – Directors only – 10:31 am**

- a) Continuing Personnel Discussion
- b) Discussion – Litigation

#### 9) **BOARD OF DIRECTORS REPORTS**

- a) Butte County RCD Directors and Associate Directors are welcome to report

#### 10) **ADJOURNMENT**

*NOTE: The Butte County Resources Conservation District (BCRCD) distributes its Board meeting agendas electronically at least 24 hours in advance of meetings. If you would like to be added to, or removed from, the email list, please notify the Butte County RCD at (530) 534-0112, ext. 122 or by email to: [bcrcd@carcd.org](mailto:bcrcd@carcd.org). The BCRCD also publicly posts notice and agenda of meetings 72 hours in advance of meetings at the Butte County RCD office located at 150 Chuck Yeager Way, Suite A, Oroville, CA. **Reasonable Accommodations:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Butte County RCD Manager at (530) 534-0112, ext. 122.*

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