



"To protect, enhance, and support Butte County natural resources and agriculture by working with willing landowners and citizens through education, land management, and on-the-ground projects."

150 Chuck Yeager Way, Ste. A, Oroville, CA 95965 * (530) 693-3173 * bcrd@carcd.org

BOARD OF DIRECTORS

Minutes

Date: Tuesday, November 17, 2020

Time: 9:00 AM

Location: No physical location

NOTICE OF TEMPORARY PROCEDURES FOR BOARD OF DIRECTORS MEETING: Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings

in response to the COVID-19 pandemic, the Butte County Resource Conservation District will be closing the June 18, 2020 Board of Directors Meeting to members of the public and nonessential District staff. Additionally, members of the Board of Directors are allowed to attend the meeting via teleconference and to the same extent as if they were present.

Members of the public are encouraged to participate in the Board meeting in the following ways

1. Remote Viewing

<https://zoom.us/j/321411651> (Meeting ID: 321 411 651) OR
use One tap mobile: +16699006833, then enter 321411651#

2. Public Comment

Public Comment can also be submitted anytime via email at bcrd@carcd.org. Every effort will be made to provide Board Members with your comments before the agenda item is heard. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting

- 1) **CALL TO ORDER** – Dave Lee, President, 9:03 am
- 2) **WELCOME AND INTRODUCTIONS** Present: Chair Dave Lee, Vice Chair Allan Harthorn; Directors Colleen Hatfield and John Christofferson, Associate Director Mike Crump; District Conservationist Dan Taverner, District Manager Thad Walker; staff Wolfy Rougle, Tim Keesey, AmeriCorps member Kimberly Romero,
- 3) **REVISIONS TO AGENDA** (only emergency situations requiring the need to take immediate actions may be added as action items pursuant to Gov. code 549954.2(b)) – None.
- 4) **PUBLIC COMMENT (on non-action items)**

*(1) (3 min. limit per speaker/topic, 15 minutes/person/meeting total) (2) Public comment is encouraged. Any member of the public may address the Board with any comment related to the Resource Conservation District's areas of concern. However, no action can be taken by the Board on such items at this current meeting. The Board may direct staff to agendize such items for consideration at a future meeting. (3) *Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion*

is made and seconded by two BCRC D Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then Chair will open up the item for brief public comment limited to 2 minutes/person. After the public comment period closes a vote will be held.

5) **CONSENT AGENDA:** Project Updates (see board packet).

6) **ACTION ITEMS –**

Dave Lee, President

- a) **Review and approval of the minutes of the BOD meeting held 10/20/2020.** Allen moved, Colleen seconded to approve the minutes; motion passed unanimously.
- b) **Review and approval of the minutes of the Special BOD meeting held 11/5/2020** Allen moved, Colleen seconded to approve the minutes; motion passed unanimously.
- c) **Review and approval of accounts payable and financials-** Colleen Hatfield. Allen moved to approve; Colleen seconded; motion passed unanimously.
- d) **3rd Quarter Contribution to Operating Reserves Account-** Thad Walker/ Colleen Hatfield. Staff recommends funding the reserves at \$8,365.75, or 25% of net income for the first quarter of FY 2020-21. This would be held in a separate (fourth) account. Allen moved to set up the operating reserves account and transfer the full amount to it; motion passed unanimously.
- e) **Audit Finding review-** Colleen Hatfield. No report – auditor has not finished it yet – tabled to next meeting.
- f) **BCRC D Director Terms Expiring 1/5/2021 and Process for Renewal-** Thad Walker Two directors’ terms are expiring. Directors wishing to renew their terms need to re-apply on the Board of Supervisors website by the end of today in order to make it onto the agenda for the only BOS meeting in December.
- g) **Report and Account for Cottonwood-** Tim Keesey/ Colleen Hatfield. Tim recommends taking about \$20K out of the Cottonwood account, using about \$6,707 of that to pay back the now negative balance on RCD books representing work done on the Cottonwood easement monitoring project, and place the remaining \$13K+ in a separate (fifth) bank account to serve as a Cottonwood operating fund. Colleen moved to open a “restricted account” with \$20,000 and write a \$6,707 check from that account to the BCRC D main account. John seconded; motion passed unanimously.
- h) **BCRC D Conflict of Interest Policy Update, Review of Appendix A-** Thad Walker – The current conflict of interest policy is not specific enough about to whom it applies; Staff recommends adopting additional language stating that all 4 categories of disclosure (1- investments, business interests/income and real property from within District boundaries; 2- all interests in businesses that provide the general type of services and materials used by the District; 3- all investments/interest subject to the regulatory or permitting authority of the District; and 4- all investments/interests/loans/gifts from entities proposing to do business with the District) apply to Directors, while only categories 1 and 2 apply to the District Manager. John moved, Colleen seconded to accept change; motion passed unanimously.
- i) **Concow Pyrodiversity Project, CDFW (WCB) Grant Agreement -** Wolfy Rougle – Colleen moved, John seconded to sign the grant agreement; motion passed unanimously
- j) **Concow Resilience Project, CEQA NOE -** Wolfy Rougle – Colleen moved, John seconded to accept and sign the NOE; motion passed unanimously.
- k) **SNAP Member, stipend for phone/ internet -**Thad Walker – SNAP member Kimberly Romero has been assisting with reforestation and EFRP duties; a monthly stipend will help support the extra data and technology costs she incurs as a worker-from-home during the COVID era. Staff suggests a stipend of \$50/month, starting with the November A/P. Colleen moved, John seconded to accept; motion passed unanimously.
- l) **Cal Recycle, Farm and Ranch Cleanup Program, Grant Agreement -**Thad Walker – This is BCRC D’s second award from CalRecycle and goes to clean up illegal dumping at

Millennium Farms. Colleen moved to accept the agreement, John seconded, motion passed unanimously.

- m) **Cal Recycle, Farm and Ranch Cleanup, Bid Packet for above project** -Thad Walker – Now that the BOD has approved the agreement, we can put the packet out to bid. This is a bid packet for the above project, written in the same terms (i.e., same required licenses) as that for our first project, Lone Tree Restoration. BOD should expect to accept a bid at the January 2021 meeting. Colleen moved, John seconded, motion passed unanimously.
- n) **Project Manager Hiring Committee Recommendation-** Thad Walker/ WolfyRougle – The project manager position is part of the WCB Concow Pyrodiversity grant. Colleen moved, John seconded, to offer the position to Thibault Hoppe-Glosser
- o) **Next Board of Directors Meeting:** Tuesday, December 15

7) RCD PROJECTS AND PROGRAMS

- a) Update – See staff updates in BOD packet

8) PARTNERS' REPORTS (5 minute limit per group)

- a) Natural Resource Conservation Service (NRCS)
- b) Butte County departments
- c) Community groups and agencies – CARCD annual meeting is this week; they are updating their strategic plan; Colleen will be BCRCDD's delegate to vote on that strategic plan next Monday.

9) CLOSED SESSION – Directors only

- a) Personnel Discussion

10) BOARD OF DIRECTORS REPORTS

- a) Butte County RCD Directors and Associate Directors are welcome to report

11) ADJOURNMENT

NOTE: The Butte County Resources Conservation District (BCRCD) distributes its Board meeting agendas electronically at least 24 hours in advance of meetings. If you would like to be added to, or removed from, the email list, please notify the Butte County RCD at (530) 534-0112, ext. 122 or by email to: bcrd@carcd.org. The BCRCD also publicly posts notice and agenda of meetings 72 hours in advance of meetings at the Butte County RCD office located at 150 Chuck Yeager Way, Suite A, Oroville, CA. **Reasonable Accommodations:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Butte County RCD Manager at (530) 534-0112, ext. 122.

Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion is made and seconded by two BCRCD Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then the Chair will open up the item for brief public comment limited to 2 minutes per person. After the public comment period closes, a vote will be held