
BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday November 15th, 2018

Time: 1:30 pm.

Location: 202 Mira Loma Dr., Truckee Conference Room, Oroville, CA 95965

1) **CALL TO ORDER** – Dave Lee, President

2) **WELCOME AND INTRODUCTIONS** – Dave Lee, President

Board Members Present: Mike Felkins, John Christofferson, Colleen Hatfield, David Lee

Staff Present: Wolfy Rougle, Thad Walker, Tim Keesey

Guest: Jim Broshears

3) **REVISIONS TO AGENDA** (only emergency situations requiring the need to take immediate actions may be added as action items pursuant to Gov. code 549954.2(b))

None.

4) **PUBLIC COMMENT (on non-action items)** (1) (3 min. limit per speaker/topic, 15 minutes/person/meeting total)

(2) Public comment is encouraged. Any member of the public may address the Board with any comment related to the Resource Conservation District's areas of concern. However, no action can be taken by the Board on such items at this current meeting. The Board may direct staff to agendize such items for consideration at a future meeting.

*(3) *Please note that all action items will have time set aside for public comment prior to the vote occurring. After a motion is made and seconded by two BCRCD Directors, the Chair will first ask for any further discussion from the Directors and Associate Directors and then Chair will open up the item for brief public comment limited to 2 minutes/person. After the public comment period closes a vote will be held.*

During public comment, Jim Broshears spoke about Camp Fire emergency recovery efforts.

Paradise is now full of hazard trees that need to be removed. PG&E says at least 52,000 in its right-of-way alone. Can SPI take the trees for free? Wheelabrator? The answer is "maybe".

RCD may be able to help Paradise with: finding market for trees on the 100,000K magnitude.

Special considerations: Urban trees are full of spikes so maybe they need to be cut 12' off the ground; silver lining: Great winter access for your logging trucks! Tree removal has to happen

during or after debris removal.

Debris removal is free courtesy of FEMA, if landowner gives consent. NO ROE (right of entry) needed for haz waste, but it *is* needed for debris removal (consent). Whoever does landowner outreach could seek landowner consent for "free tree removal" at the same time it is sought for debris removal. Discussed SWRCB task force exploring the watersheds to decide on a recovery

plan. And “What’s the new forest”? 3-5 years for ”some kind of normalization” and 10-20 years to reach some kind of equilibrium. Finally, Jim explained 12 task forces are forming to deal with the various aspects of recovery, and RCD should be included on Watersheds and Forests task forces. John noted: Town can/should make declaration that “all trees within the fee title right-of-way shall be removed”.

5) ACTION ITEMS – Dave Lee, President

a) Review and approval of the minutes of the Regular meeting held October 18th, 2018

John moved, motion passed

b) Review and Approve Outstanding Bills

Colleen discussed the bills to be paid, Mike motioned to pay them with no changes, John seconded, motion passed

c) Bookkeeper report – Director Hatfield

Time Cards – Staff and Board reviewed the process of reporting hours staff worked by contract. Need to standardize this so each worker describes each contract using exactly the same words/code.

d) Insurance claim update and audit – Director Hatfield

No updates

e) Bank card – Director Hatfield

Board decided to go with a debit rather than credit card option

f) Forest Health Workshop – Wolfie Rougle- staff

Wolfy reported that the Tree Mortality Task Force is re-forming as the Forest Health Task Force, and the first meeting was to be Friday, Nov. 9th, but it was cancelled due to fire.

g) Dome Trail Construction Document & Extension Request Update- Thad Walker

Dome Trail Construction Project – Extension was approved. No other updates, due to fire emergency.

h) Stoney Fire Assessment and Restoration Project update - Thad Walker

Stoney Fire Assessment: Work is 20% complete with about 18-19% of funds expended.

i) CEQA training for staff report, Wolfie Rougle & Tim Keesey

Tim and Wolfy reported their classes are going well. Wolfy will also soon take a CNDDDB/BIOS training, and Jay will take some irrigation trainings, all funded by DOC grant.

j) Granite Basin NEPA/CEQA Update, review job status report – Thad Walker, Tim Keesey

Granite Basin CEQA/NEPA – Board compared and discussed 2 different ways of tracking grant hours and money expended to date. Project is 10% complete with 13% funds expended, but staff anticipates project will be completed on budget.

k) North County Road Inventory –Agreements & Contracts – review job status reports - staff

North County Roads Inventory – Work was proceeding well until fire, but many areas are now inaccessible due to Camp Fire. John noted that eventually securing a contractor to implement the road repairs might be more difficult than anticipated due to the high demand for equipment operators next spring. While fieldwork is on hold for this project due to fire, there's opportunity to do some office work in the meantime (writing reports based on field data already collected).

l) Receipt of Phil Nemir contract Director Lee

Board signed contract with Phil Nemir (contracting forester). To be stored electronically as well as in paper form.

m) 2018 OHMVR Planning Grant update – Thad Walker

OHVMR Grant for 2019 – RCD was to present at Dec. 17th FAC meeting, but it will be cancelled due to fire [Update as of 12/17: It was reinstated and Thad did present!]

n) Cal Fire, CEQA Work for Fuels Reduction Projects “Nelson Project” contract- Keesey

Board reviewed cooperative agreement to create a forest management plan for a 163-acre parcel owned by Woody Nelson. John motioned that Dave Lee should sign this contract as soon as Dave receives a signed copy from Nelson; Dave seconded; motion passed.

o) Healthy soils Field Day – Director Hatfield

Colleen let staff and Board know that this annual event about regenerative agriculture is a great opportunity to not only build capacity but also identify projects.

p) Staff attendance at Board Meetings

Director John Christophersson let staff know their presence is valued at staff meetings.

q) BCRCDD Drug Free Workplace policy –Dave Lee

Staff confirmed Allevery provides BCRCDD with a Drug Free Workplace policy (a requirement for many grants and contracts).

r) Continuing upgrade of BCRCDD webpage –staff

Board and staff discussed the best way to field fire survivor requests for help with land recovery. It was agreed to list resources landowners could access but not to offer direct site visits from staff for now.

s) Memorandum with Butte County Fire Safe Council & support letter –Wolfy Rougle

Wolfy described the RAC grant Butte Fire Safe Council is applying for, which contains about \$12,000 for BCRCDD to assist BCFSC with a forestry handbook.

t) Review Master Service Agreements with City of Chico, grant writing, etc.

Service agreement with City of Chico- Board reviewed letter to Steve Lucas setting foundation for Master Service Agreement with City of Chico. John moved that the phrase “Public Works Department” be removed (to make the letter more broadly applicable) and then the letter be signed by Dave. Mike seconded and motion carried.

u) Review letter to LAFCO for Master Service Agreement

John met with Steve Lucas and Jill Broderson from LAFCO. John expressed the need to improve content on Web site to better tell the story of RCD capacity and projects. Add “Project” tab with 3-4 sentence description of each project.

v) Revisions to the DOC FAP budget

RCD has \$16,000 remaining to be spent and 10 weeks to spend it. Tim Keeseey outlined potential budget changes. John motioned to approve amended budget after reallocating remaining unexpended funds to purchase 3 tablets and accessories (\$1200 total) plus software (Avenza Pro subscriptions at about \$99/year/device for 3 units) plus a rangefinder (\$300), and allocate all remaining funds to personnel hours for trails/engineering and forestry.

w) Contract with Terra Fuego for CEQA services

Tim Keeseey. Terra Fuego got money through CAL FIRE to do CEQA on 322 acres in BCCER and wants to subcontract to Keeseey, through RCD, to do CEQA and also archaeological services (which Tim is qualified to do on CAL FIRE projects).

Board agreed to hold an emergency meeting before next scheduled meeting to approve the Terra Fuego agreement, the City of Chico VMP grant, and the City of Chico SWRCB grant.

x) Review NRCS reimbursement Invoice

y) Next meeting date: Dec. 20, 2018 at 202 Mira Loma Drive Oroville at 01:30.

6) RCD PROJECTS AND PROGRAMS

- a) NRCS Agreement – Dan Taverner
- b) Funding opportunities
- c) Other Projects

7) PARTNERS’ REPORTS (5 minute limit per group) a) Natural Resource Conservation Service (NRCS)

- b) Butte County departments
- c) Community groups and agencies

8) CLOSED SESSION – Directors only a) Continuing Personnel Discussion

- b) Additional Personnel Hours & Compensation

c) Discussion – Litigation

9) BOARD OF DIRECTORS REPORTS a) Butte County RCD Directors and Associate Directors are welcome to report

10) ADJOURNMENT

***NOTE:** The Butte County Resources Conservation District (BCRCD) distributes its Board meeting agendas electronically at least 24 hours in advance of meetings. If you would like to be added to, or removed from, the email list, please notify the Butte County RCD at (530) 534-0112, ext. 122 or by email to: bcrd@carcd.org. The BCRCD also publicly posts notice and agenda of meetings 72 hours in advance of meetings at the Butte County RCD office located at 150 Chuck Yeager Way, Suite A, Oroville, CA. **Reasonable Accommodations:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Butte County RCD Manager at (530) 534-0112, ext. 122.*

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